

2 November 1960

**MEMORANDUM FOR: Director of Personnel**

**SUBJECT:**

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In connection with the application of  for unemployment compensation in the District of Columbia, I suggest the following be given on the form as additional information:

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All employees of this Agency have been informed that it is the practice in this Agency that an employee will normally retire when he becomes eligible for retirement. Claimant was informed of this practice and that there were no reasons for an exception in her case. She, therefore, agreed to retire. Her continuance of employment would have been in violation of Agency practice.

SIGNED

**LAWRENCE R. HOUSTON**  
General Counsel

**Att-Claim Form on Subject**

✓ **cc: Executive Secretary, Retirement Board**

# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment